



# Lunenburg Public Schools

Loxi Jo Calmes  
Superintendent of Schools

## SCHOOL COMMITTEE MEETING Wednesday, October 5, 2011 Town Hall – 7:00 p.m.

### Minutes

#### School Committee

David Reif  
Gregory Berthiaume  
Michael Mackin  
Donna White  
Colleen Shapiro

#### Superintendent

Loxi Jo Calmes

#### Recording Secretary

Mary Landi

#### Student Representative

Jen Markham

#### Guests

John Londa, Karen Martin  
Justin Sparks, Sarah Sabatini

- 
- \* Call to Order – Dr. Reif called the meeting to order at 7:00 p.m.
  - \* Chairman's Report – Dr. Reif welcomed everyone.
  - \* Review and Approve Minutes – Tabled to next meeting.
  - \* Review and Approve Warrants – Superintendent Calmes informed the committee that the Nature's Classroom invoices from last week's warrant were on the table for the committee's review. Also, the health insurance warrant was ready for signatures. There was one line item transfer from THMS.
  - \* Superintendent's Report – The superintendent gave an update on FY12 enrollment, noting some changes from last week. She also reviewed class sizes, Lunenburg residents, Shirley non-residents, school choice, Tri-Town, and Emerald Place numbers. Presently there is a net decrease of 12 students from last year.
  - \* Student Report – Ms. Markham reported that progress reports would be coming out soon. Sophomores and juniors will be taking PSATs next week. One high school student is in the running for the national merit scholarship; four students were commended.
  - \* Public Comment – None from the Board. Mary Foyle, LEA president, addressed the committee. She read a letter to the school committee regarding the teachers working without a contract.
  - \* New Business
    - Discussion
      - a. Revised District Math Curriculum – First Reading – Ms. Karen Martin addressed the committee along with two teachers and some students. Revising the math curriculum has been a two-year process. Ms. Martin talked about the process and progress. Mr. Justin Sparks, third grade teacher, and his students talked about Study Island and how students use it for ELA and Mathematics. They practice skills by playing games. Teachers can track data and use that data in assessments. Five students talked about how they use Study Island at TCP. Mrs. Sarah Sabatini, LHS math chair, addressed the committee.

She brought along two students to share part of their final projects last year. They were all completed using technology.

b. FY13 Proposed Budgets

- Technology – Ms. Nancy Strom addressed the committee. She reviewed all the key technology improvements in FY11 and to date in FY12. She also listed the improvements she hopes to be able to complete in FY13. Ms. Strom reviewed her proposed FY13 technology budget. A new server and switches are the priorities. There was some discussion about virtual desktops. Ms. Strom indicated that we should know soon if they will work.
- Facilities – Mr. Londa addressed the committee. He reviewed all the key facilities improvements made in FY11 and FY12 in all four schools. Mr. Londa also talked about challenges, including being down one maintenance person for two years in a row. We are on a slow decline due to the lack of this person. The primary focus is on preventative maintenance. Mr. Londa reviewed his FY13 maintenance budget and he highlighted the lines that had a significant change from the current year. Superintendent Calmes informed everyone that SOI's are due to the MSBA in November. We will refresh our current SOI's at an upcoming school committee meeting.
- Superintendent's Office – Superintendent Calmes reviewed the proposed budget for FY13 and highlighted the line items that were significantly different from the current year. She noted the decreased revenues from non-resident and the loss of the Ed Jobs funding. The bus bid will be going out soon, as we're in the final year of a three-year contract. On October 18 Town Manager Kerry Speidel will be presenting the five-year projection. The school department's budget hearing will take place in early January at a school committee meeting. On February 15 the final budget presentation will be made by the Town Manager.

Action

- a. Declaration of Excess Material – TCP Library – Superintendent Calmes recommended the declaration of excess material be approved. Mr. Mackin moved and Ms. Shapiro seconded a motion to accept the superintendent's recommendation. Vote: unanimous.

\* Old Business

Discussion

- a. School Committee FY12 Goals – Tabled to next meeting.

\* Public Comment – Dr. Berthiaume asked for an update on the hydroponics project at an upcoming meeting.

\* Reports

- a. Advisory Committee – Mr. Mackin reported that the group has had two meetings so far. They have reviewed the capital plan, enrollment data and enrollment assumptions, as well as facilities and operations. Meetings have been very productive. The next meeting is scheduled for October 6 at 7:00 p.m. at the Brooks House. Meetings are also scheduled for October 12 and 17. The committee expects to have its first draft of the report in next couple of weeks. They are trying to schedule a couple of visits to school districts that have grades 6-12 configured schools.
- b. Finance Committee
- c. School Councils
- d. PTO
- e. Policy Sub-Committee
- f. Capital Planning Committee
- g. Health Advisory Committee
- h. PAC/SAL
- i. Regional Planning Committee
- j. Rep. Benson's Advisory
- l. Other

\* Continuing Projects/Estimated Date of Completion

\* Items for Future Discussion

- Workshop Sessions
- Facilities Use Procedure
- Civic Engagement

\* Executive Session – None.

\* Adjournment – At 8:29 p.m. Dr. Berthiaume moved and Ms. Shapiro seconded a motion to adjourn. Vote: unanimous.

Respectfully Submitted,

*Mary Landi*

Mary Landi  
Recording Secretary

c/5/28/6/mel

**APPROVED**

**Lunenburg School Committee**

Date: 10/19/11

ML  
Initials